##### **FLORIDA STATE UNIVERSITY**

##### **College of Education**

**Program of Study - Master’s Degree**

*Form Fields Must Be Typed.*

*Authenticated Digital Signatures Required.*

|  |  |
| --- | --- |
| **Name:**       | **EMPLID:**       |
| **Mobile Phone:**       | **FSU Student E-mail:**       |
| **Department/Program:**  | **Major/Academic Plan:** |
| **Degrees Earned** |
| **Institution:**  | **Degree:** | **Date:** | **Major:** |
| **Institution:** | **Degree:** | **Date:** | **Major:** |
| **Thesis-Track MS\***  | **Yes [ ]**  | **No [ ]**  |  |

**Graduate Courses To Be Taken For Master’s Degree**

|  |  |  |  |
| --- | --- | --- | --- |
| **Prefix and No.** | **Course Name** | **Semester Hours** | **Year and Semester Taken (List in chronological order, past to present)** |
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|  | **Comprehensive Exam,** **Portfolio Defense or Capstone\*** (If not applicable in your program, Type “**NA**” in the credit hours field.) |  | **\*Must register for Exam, if required by program.** |
|  | **Thesis Defense\*\*** (if not applicable, leave blank) |  0 | **\*\*Must register for Defense** |
|  | **Subtotal** |  |  |

**FSU Non-Degree Seeking Student Coursework**

**(Only 12 hours may be used – Grade must be a “B” or better in order to be used towards the degree.)\*\***

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| **Prefix and No.** | **Course Name** | **Semester Hours** |  **Year and Semester Taken (List in chronological order, past to present)** |
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|  **Subtotal**  |  |  |

**Transfer Courses (Only 6 Hours May Be Used)\*\***

**Graduate course grade must be a “B” or better to be eligible for transfer credit approval. Courses cannot be posted without an official transcript submitted to the University. Transfer credit must be approved by the University Registrar.**

*\*\*****Please NOTE: No student may be awarded more than 12 hours of combined non-degree seeking student credit and/or transfer credit.***

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| --- | --- | --- | --- |
| **Prefix and No.** | **Course Name** | **Semester Hours** |  **Year and Semester Taken (List in chronological order, past to present)** |
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|  | **Subtotal** |  |  |
|  **Semester in Which Graduation is Planned**:  |  |  |
| **Total Graduate Hours + Exam or Thesis** |  |  |
| **Non-degree seeking student Internal Transfer Credits** |  |  |
| **Total Transfer Credits** |  |  |
| **Final Total** |  |  |
| **Supervisory Committee****\*Thesis-Track MS Degree: A minimum of 3 members who hold Graduate Faculty Status (GFS) at FSU is required.** – Two members, including the major professor, must be from the major in which the student will receive a degree. The third member may be from the major department. **Non-Thesis Track MS Degree:** Approval of major professor required. Additional committee members are optional. Major professor must hold GFS or Co-Directive Status at FSU.  |
| Committee Members (Signed and Typed) Department/Major Directive Status |
| (Co-)Major Professor: |  | GFS [ ]  |
|  Typed Name:  |
| (Co-)Major Professor (if applicable):  |  | GFS [ ]  |
|  Typed Name:   |
| Member: |  | GFS [ ]  |
|  Typed Name: |  |  |
| Member: |  | GFS [ ]  |
|  Typed Name: |
| Student Signature: Date:   |
| Department Chair: Date:   |
| Academic Dean: Date:  |

*Rev. 6 January 2023*