

**COLLEGE OF EDUCATION, HEALTH, AND HUMAN SCIENCES
OFFICE OF ACADEMIC SERVICES AND INTERN SUPPORT (OASIS)
GRADUATE STUDENT LATE COURSE DROP PETITION**

Name _____ STUDENT FSU Email _____

EMPLID _____ ACADEMIC PLAN/MAJOR _____

Course Requesting to Be Dropped

Course Prefix & Number	Section	# of Credits	Instructor

Guidelines

1. Meet with your professor/s to discuss possible options before beginning the drop petition process.
2. Attach a typed explanation which details your need to drop the above course. Fully explain your reasons for petitioning to drop the course and why you cannot complete the course.
3. Students are financially liable for any courses that are on their schedule after the FOURTH day of classes.
4. If the course drop is due to medical reasons, you must complete and submit a Medical Course Drop application through University Health Services (contact OASIS for more information).
5. Submit a separate form for each course drop requested.
6. Submission of the form is not a guarantee of post-seventh week course drop approval.

Instructor's Statement

Note: Student is required to obtain this information prior to submitting completed form to OASIS.

Student's Attendance: good fair poor

Student's Current Grade _____

Instructor's Name _____

Instructor's Signature _____ Email _____

Instructor's Comments: _____

I understand that any drop(s) approved may affect insurance coverage (health and auto), housing, graduation, financial aid, assistantship eligibility, and repeat course surcharge. I attest that no Academic Honor Policy charges are pending for the course listed above. I understand that I must continue attending the course I am petitioning to drop until I am informed of the Academic Dean's decision.

Student Signature _____

*Form fields must be typed.
Authenticated digital signatures are required.*

Submit to OASIS at [oasis-grad@fsu.edu](mailto: oasis-grad@fsu.edu)