

## Doctoral Student Annual Review

Department: EPLS

Program: Learning & Cognition

Academic Year: \_\_\_\_\_

In accordance with University and College policy, the supervisory committee, the major professor, or the student's advisor prior to selection of a major professor will assess the progress of the student in writing and will make available copies of the annual review to the student, the departmental chair, and the academic dean. Please return this completed and signed form to OASIS via email or DocuSign. Please submit a copy of the completed form to the department academic coordinator.

**After review by program faculty, a copy of this form will be provided to the student to be discussed with the advising faculty member. The advising faculty member also will develop and attach a remediation plan for any item rated "Remedial" on the back of this form. After discussing the review and any remediation plan, both the student and the advising faculty member will sign the form. The signed copy should then be submitted to the department chair.**

Student: \_\_\_\_\_

EMPLID: \_\_\_\_\_

Program Entry Date: \_\_\_\_\_

Major Professor (or temporary advising faculty member): \_\_\_\_\_

Committee (TBA if appropriate): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date Prelim Exam Anticipated (if applicable): \_\_\_\_\_

Date Prelim Exam Passed (if applicable): \_\_\_\_\_

Projected Date of Graduation: \_\_\_\_\_

Please briefly summarize the student's progress over the past 12 months. Please note any special problems that have occurred.

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\_\_\_\_\_

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Student is currently taking/has progressed to the following phase of their studies (Please check box):

Taking Classes	Qualifier	Writing Prelim Prospectus	Prelim Prospectus Defense	Writing Prelim	Defending Prelim	PhD Prospectus	Writing PhD	Defending PhD
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Doctoral students in the L&C program can meet the Scholarly Engagement requirement by doing **at least three** of the following activities **each academic year** (May-April):

Scholarly Engagement Activity	Completed*
Attend 80% of "lab meetings" with major professor and/or other faculty	
Attend 80% of Learning and Cognition colloquia	
Present at L&C colloquium or other campus event (e.g., CORE)	
Work as a GRA on a faculty member's research project	
Volunteer to lead or participate in data collection and/or analyses of extant data	
Co-author a peer-reviewed manuscript with other students and/or with faculty	
Co-author a conference submission with other students and/or with faculty	
Assist with or independently complete a manuscript review for peer-reviewed journal	
Review submissions for a conference	
Attend a local/state/regional conference	
Attend a national/international conference	
Present at a local/state/regional conference	
Present at a national/international conference	
Satisfactorily complete a DIS or Supervised Research with a written "product" (i.e., literature review, study design, study data analysis)	
Volunteer as an academic mentor/tutor, global/program ambassador, etc.	
Hold a leadership role in an academic club/organization	
Give a guest or invited lecture/presentation	
Participate regularly in a Writing Group	
Attend faculty-search presentations (research/teaching)	

\*Student has provided evidence of completion in his/her annual evaluation materials (i.e., in the vita) if data are not collected by the Program (e.g., colloquium attendance, presentation) or Department (e.g., travel authorization, GRA appointment).

- ☐ Student has met the annual Scholarly Engagement Requirement
- ☐ Student has **not** met the annual Scholarly Engagement Requirement (Feedback for improvement and a remediation plan to be discussed with your major professor can be found on the final page of this Annual Review form.)

Student must complete benchmarks by required timeline to not be marked remedial. Please evaluate student performance to date by placing checks in the boxes below (and include date student completed each level):

Performance Level	Taking Classes	Qualifier	Writing Prelim Prospectus	Prelim Prospectus Defense	Writing Prelim	Defending Prelim	PhD Prospectus	Writing PhD	Defending PhD
DATE COMPLETED		By 7 <sup>th</sup> week of semester 2		By end of 1 <sup>st</sup> semester in year 2		By end of 1 <sup>st</sup> semester in year 3	By end of 1 <sup>st</sup> semester in year 4		By end of year 4 or year 5 TBD
Superior									
Adequate									
Remedial									

Has student served as a research assistant or otherwise been involved in research this year?  
☐ Yes ☐ No      If yes, overall assessment: ☐ Superior ☐ Adequate ☐ Remedial

Has student made contributions to our professional community (e.g., regular participation at colloquia and lab meetings, orientation chair, PIE, search committees):  
☐ Yes ☐ No      If yes, overall assessment: ☐ Superior ☐ Adequate ☐ Remedial

Has student served as a teaching assistant or had any other teaching experiences this year?  
☐ Yes ☐ No      If yes, overall assessment: ☐ Superior ☐ Adequate ☐ Remedial

**To be eligible to begin the prelim process, first year students must have previously completed a thesis and/or be rated at least adequate on all evaluated items above except teaching.** Please briefly describe any work checked as remedial, as well as any other comments, positive or negative related to research, teaching, or student contributions. Attach a separate remediation plan if one is required and more room is needed.

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Satisfactory Progress \_\_\_\_

Unsatisfactory Progress (Official Concern) \_\_\_\_

**The signatures below attest to the fact that the above-named faculty member and student have discussed this evaluation and any attached remediation plan.**

Signature of Major Professor:

Signature of Evaluated Student:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_