



FLORIDA STATE UNIVERSITY

COLLEGE OF EDUCATION

Office of Academic Services and Intern Support

Academic Year: _____

Educational Leadership and Policy Doctoral Student Annual Review

In accordance with University and College policy, each year, the supervisory committee, the major professor, or the student's advisor prior to selection of a major professor will assess the progress of the student in writing and will make available copies of the annual review to the student, the departmental chair, and the academic dean.

Please return this completed and signed form to OASIS via email. Please submit a copy of the completed form to the department academic coordinator.

Student Name: _____

EMPLID: _____

Program Entry Date: _____ Major Professor: _____

Date Diagnostic Exam Anticipated: _____ or Date Diagnostic Exam Passed: _____

Date Prelim Exam Anticipated: _____ or Date Prelim Exam Passed: _____

Projected Date of Graduation: _____

Each year, as part of the annual review process, doctoral students must demonstrate their scholarly engagement activity to their faculty advisor.

Current Academic Year Scholarly Engagement Requirement Completed: _____ Yes _____ No

Satisfactory Progress: _____ Unsatisfactory Progress (Official Concern) _____

Please briefly summarize the student's progress over the past 12 months. Please note any special problems that have occurred. Please attach a separate page, if additional space for comments is needed.

Signature of Major Professor: _____ Date: _____

Signature of Student: _____ Date: _____



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Department of Educational Leadership & Policy Studies

Scholarly Engagement Policy ***Online Doctoral Students (Ed.D.)*** ***Updated March 2023***

The goal of the Scholarly Engagement requirement is to prepare doctoral graduates who can acquire, evaluate, communicate, extend, and apply knowledge through active participation in the scholarly practitioner community.

Annual Confirmation of Scholarly Engagement. Each year, as part of the annual review process, doctoral students must demonstrate to their major professor's satisfaction either 1) completion of any benchmark activity or 2) concrete progress toward the completion of any benchmark activity. Students will submit a Scholarly Engagement Narrative in the EdD Student Portal at the end of the spring term each year.

Prerequisites to be completed before key milestones in doctoral progression: Certain benchmarks must be completed before the end of Years 1 and 2 and prior to graduation.

BENCHMARKS FOR SCHOLARLY ENGAGEMENT

During Year 1

- Develop a resumé or CV
- Complete the CITI human subjects training (to be completed in EDF6486)

And at least one of the following:

- Attend a professional development conference/meeting or
- Attend/watch at least 2 Relevant Research Roundtable (R3) presentations

During Year 2

- Updated resumé or CV

And at least one of the following:

- Attend at least 1 state, regional, or national conference (professional or research association)
- Attend/watch an FSU professional development seminar/workshop

Before Graduation

- Updated resumé or CV

And at least one of the following:

- Present the results of your DiP to key decisionmakers and stakeholders in your local context
- Present at a national, state, regional, or local conference/professional development Seminar or
- Submit an article to a professional organization newsletter and/or journal



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Scholarly Engagement Policy ***Face to Face Doctoral Students (Ed.D & Ph.D.)*** ***Updated March 2023***

Purpose: The goal of the Scholarly Engagement requirement is to prepare doctoral graduates to become lifelong participants and contributors to the scholarly community and to become active scholars, who acquire, critically evaluate, and create new knowledge and disseminate their work. Students should consult with their major professor at the start of the academic year to develop a plan for scholarly engagement for that year.

Confirmation of Scholarly Engagement: Each year, as part of the annual review process, doctoral students must demonstrate their scholarly engagement activity to their faculty advisor. **This process will be facilitated by the use of the ELPS Scholarly Engagement Activities Canvas site.**

ILLUSTRATIVE SUGGESTIONS FOR SCHOLARLY ENGAGEMENT:

Pre-Diagnostic/Diagnostic Exam

- Join and attend LEARN events and activities
- Establish a POS approved by the advisor and two other ELP faculty members
- Attend the Marvalene Hughes Conference hosted by the COE
- Attend R3 Relevant Research Roundtable hosted by the department
- Develop a Curriculum Vitae (CV)
- Engage your major professor as well as other faculty members on topics, ideas of interest, etc.
- Attend the Program for Instructional Excellence (PIE) Teaching Conference, mandatory for all Teaching Assistants (by end of first year)
<https://pie.fsu.edu/prepare-teach>

Pre-Prospectus/Proposal Defense

- Continue the above activities
- Update CV
- Attend at least one prospectus defense as an observer
- Attend at least one of the following:
 - a national conference/professional or research association
 - a methodological workshop (IES sponsored workshops; professional associations such as AERA)
 - an FSU professional development seminar/workshop



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Pre-Dissertation Defense

- Continue the above activities
- Update CV
- Attend at least one dissertation defense as an observer
- Present at R3
- Present as first or second author/presenter at a national conference
- Present as the first or second author/presenter at a state or regional conference
- Publish an article as the first/second author in a peer-review journal (article accepted or "in press" by the time of graduation)